

Position Title:	Senior Database Administrator	Classification:	IS30
Department/Account:	HIBC Services	Job Code:	90000668
Work Unit:	IMIT Operation Services	Job Title:	Information Systems Officer N30- w40
Manager Title:	Director, IMIT Operation Services	Last Updated:	Sep 2025

ACCOUNT OVERVIEW

As a part of the consortium team which consists of PBC Solutions, Advanced Solutions provides IMIT services to support the Ministry of Health's Health Insurance BC (HIBC) Services. Together, we are committed to the vision: *"We empower British Columbians to achieve optimal health and wellness through effective, innovative and inclusive health benefits services."*

All members of the team are required to deliver to the shared vision, guiding principles and intended behaviors. The Shared Vision guides the work we do and our Guiding Principles of honesty, integrity, reciprocity, autonomy, loyalty and equity, and our Intended Behaviors inform our relationships and sets the tone for how we work together.

DESCRIPTION

The Senior Data Base Administrator (Application Middleware and DBA) is responsible for the design, development implementation and support of our open system database platforms ensuring the business needs of our clients are met. The Senior DBA provides senior technical leadership and guidance to team members as well as tactical support for all database platforms that include Oracle, Sequel and supporting Middleware. The role is responsible for ensuring the integrity, security and performance of databases as well as providing strategic guidance on the implementation of the corporate data warehouse and corresponding data feeds.

ACCOUNTABILITIES/DELIVERABLES

- Ensures acceptable Oracle and Sequel database availability and response time by leading problem diagnosis and resolution in a high availability multi-datacentre environment.
- Provides technical leadership and support to peers, leaders, and project teams.
- Research emerging database technologies and trends to understand the future direction of database technology.
- Configure and install business-critical databases based on business requirements gathered from application development teams and business users.
- Ensures compliance with audit, security, and regulatory requirements.
- Provide DBA support for complex software installation and maintenance, including major upgrades
- Proficient in evaluating and recommending software and hardware solutions, gathering opinions, and reaching consensus from a wide audience of stakeholders.

- Understanding of and commitment to protecting the integrity, security, and privacy of the firm's critical business data.
- Support data replication, backup, and availability solutions.
- Review scripts submitted by the Development team to ensure that all standards are met.
- Provides after-hours and weekend support and participates in on-call rotation (24X7). Share knowledge by effectively documenting work.
- Respond quickly and effectively to production issues and taking responsibility for seeing those issues through resolution.
- Resolve database performance issues, database capacity issues, replication, and other distributed data issues.

SUPERVISORY RESPONSIBILITIES

Type of Report	#	Type of Report	#
Direct (directly supervises assigned staff)	0	Indirect reports (supervises through subordinate supervisors)	0

PROJECT/TEAM LEAD OR TRAINING RESPONSIBILITY

Role	Y/N	Role	Y/N
Supervises students or volunteers	Y	Provides formal training to other staff	Y
Leads project teams	Y	Assigns, monitors, and examines work of staff	Y

FINANCIAL RESPONSIBILITY

May provide cost estimates for project budget plans.
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SELECTION CRITERIA

Education and Experience

- Degree or diploma from an accredited college or university in Technology or Computer Science with 7 plus years' experience in a systems administration environment; with structured training in DB2 Database Administration or an equivalent combination of education and experience.
- Experience in zOS Mainframe.
- Experience in providing advice and recommendations on the Mainframe direction of the Ministries.
- Oracle Database Administration (OCP) and Application Administration is an asset.
- Experience leading technical teams.

Knowledge, Skills, and Abilities

- Demonstrated program development and application of evaluation methodologies.
- Demonstrated success in developing effective deployment plans and executing delivery.
- Strong organizational, communication (verbal and written) and interpersonal skills.
- Hands-on experience with the management of DB2 applications and database.
- Basic network architecture knowledge.
- Basic understanding of system design, planning, and implementation.
- Experience with ITIL methodology.
- Understand Agile and Waterfall software development methodologies.
- Experience with Jira, Confluence.
- Knowledge and understanding of ITIL process set and concepts is an asset.
- Knowledge of Scrum techniques and artifacts (such as user stories, definition of done, automated testing, backlog refinement).

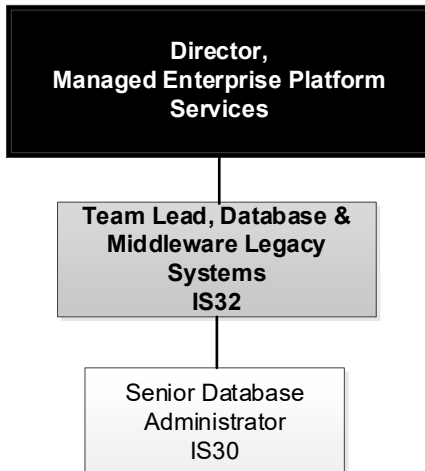
- Knowledge of Agile frameworks and methods (i.e., Scrum, Kanban, XP), and understanding of software development life cycle models as well as traditional project management principles and practices.
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REQUIRED COMPETENCIES

All Advanced Solutions employees are required to display the following competencies:

- Customer Focus
- Integrity and Trust
- Ethics and Values
- Motivating Others
- Drive for Results
- Building Effective Teams
- Priority Setting
- Decision Quality
- Business Acumen
- Organizing

DEPARTMENT STRUCTURE



WHAT WE OFFER

All Advanced Solutions employees are required to display the following competencies:

Salary Package

- Employment Type: Full Time, Regular
- Union/Non-Union: Union - BCGEU
- Salary Grid Level: Level 30, Schedule 2
- Annual Salary: \$118,295.06 - \$135,264.21 (Based on a 40 hour work week)
- Office Location: Victoria, BC - Hybrid

Benefit Package

- 15 Vacation days, with entitlement increases with service
- Maternity, Parental and Pre-Adoption Leave with option for top up
- Employee Assisted Program including paid counselling services for you and your family
- Paid sick leave for when life happens
- Extended health and dental
- Public Service Pension plan, matched by Advanced Solutions
- Excellent Rewards and Recognition Program